

Cross-Divisional

	Priority	Action to Address Priority	Target	Progress Update Q1	Progress Update Q2	Lead Officer
1.1 Strengthening Business Support Arrangements	1. Complete Development of SharePoint site and make it available to all Community Services Staff	Sharepoint site complete and available to all staff	June 2008	On-going but work to date highlights need for further project resources to support full implementation across Department.		Sandy Riddell
	2. Develop processes for provision of accurate performance reporting	(a) Establish sub group of Strategy & Performance Group to lead on review and development (b) Evaluate current system and identify requirements (c) Prepare development programme of revised protocols and CareFirst system improvements (d) Implement revised procedures and processes	June 2008 April 2008 May 2008 September 2008	Established Initial work has been completed but current lack of staffing capacity has limited progress. Additional staffing capacity will be identified to take this forward. Potential solutions being pursued, resources are being identified and job descriptions being developed.		Sandy Riddell

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	3. Strengthen commissioning and contracting arrangements to ensure best value	(a) Commissioning & Contracts team established. (b) Updated contracting and commissioning strategy and procedures agreed	April 2008 September 2008	Established. On schedule.		Sandy Riddell
	4. Develop a co-ordinated approach to data sharing within Moray and across Grampian	(a) Data sharing protocol agreed and implemented within MHSCP (b) Electronic single shared assessments implemented (c) Child Protection messaging implemented (d) Integrated Assessment Framework/GIRFEC. Framework subject to phased roll-out across Moray during 2008/09	June 2008 October 2008 October 2008 April 2009	Overarching protocol in place but further work required to progress detailed implementation. Will be taken forward by additional project resources identified above. Agreement secured with providers for system upgrade and e-care implementation. Progress subject to additional staffing capacity identified above. On schedule.		Sandy Riddell

Children & Families

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4.1 Consolidate reduction in out of area placements	1. Operate NCH Satellite unit	Unit operational	April 2008	Achieved.		John Carney
	2. Review Kinship Care Scheme	Review completed	October 2008	Preparatory work commenced.		John Carney
	3. Review Moray Fostering Scheme	Review completed	December 2008	Preparatory work commenced.		John Carney
	4. Review role of Area Teams	Review completed	March 2009	Preparatory work commenced.		John Carney
	5. Return five young people to Moray	Young people returned	December 2008	2 young people have now returned.		John Carney
4.2 Improve collaborative working	1. Agree collective high level outcomes	Outcomes agreed	September 2008	On track – Outcomes were agreed and mapped against potential indicators at two cross-partnership meetings in March. A working group is meeting on the 11-7-08 to agree the selection of outcome indicators that we want to use in relation to these indicators and the Scottish Concordat framework.		Jeremy Akehurst

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	2. Implement Assessment & Care Planning Framework	Framework implemented	August 2008	Significant progress made, but will not meet the time target. The basic framework is complete, but a joint decision by Education and Social Work Services to extend the scope of the framework and to undertake a formal consultation across the range of stakeholders has moved the implementation date to the 1- 4-09.		Jeremy Akehurst
	3. Prepare Integrated Children's Services Plan	Plan published	January 2009	On track – The high level structure and content of the plan has been agreed, along with high level outcomes against which a selection of indicators will be agreed on 11-7-08. Agreed development activities will be sequenced within the plan.		Jeremy Akehurst
	4. Continue establishment of locality teams	Locality teams established	March 2009	Preparatory work commenced.		Jeremy Akehurst

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	5. Prepare for integrated inspection of children's services	Increased readiness for inspection	March 2009	A cross-agency QI group has been established, members attended Learning and Teaching Scotland training events and have since begun to design a pilot self-evaluation, to build expertise across the group, in preparation for larger scale self-evaluation.		Jeremy Akehurst
4.3 Ensure children are safe and their needs met	1. Continue preparation for HMIE inspection	Preparation completed	September 2008	Co-ordinator in post. Preparation continuing.		John Carney
	2. Operate Co-located Child Protection Unit	Unit operational	July 2008	Facilities ready. Senior Social Worker appointed.		John Carney
	3. Implement Child Protection Accountability Structure	Structure implemented	June 2008	Achieved.		John Carney
	4. Implement Child Protection Business Plan	Business Plan implemented	June 2008	Achieved. Progress to be monitored through Moray Chief Officers Group.		John Carney
	5. Agree Inspection Action Plan with HMIE	Action plan agreed	December 2008	Inspection to occur in September 2008.		John Carney

